

# WRITING #1 - MRS. C'S ENGLISH

## INTRODUCTORY LETTER

1. Reread the letter I wrote to you to welcome you to the semester – you can find it on [mrsconnollysclass.com](http://mrsconnollysclass.com) at the “Welcome, Syllabi, Objectives” tab at the top.
2. Think about our review of the syllabus and the work we have done so far in class.
3. Craft your own letter to me (at least half a page, no more than a full page) in response to my letter, the syllabus, and class so far.
  - How do think this approach to English class will work for you?
  - How is it similar or different from classes you've been in before?
  - What do I need to know about you as a reader/writer/student/learner/person in order to be your teacher?
  - **THESE bullet points aren't an assignment/worksheet to fulfill.** Write the letter you need to write while letting them guide you in an academic and/or personal direction as you need.
4. Attach your document when you turn in this assignment. Be sure you turn in a doc that actually has a letter on it.

### Tech Steps:

1. Use Google docs to start a new document.
2. Name it YourLastName Letter(not literally – replace that with YOUR last name).
3. Start your letter with “Dear Mrs. C.”
4. Write your letter. Make it good. Reread it to be sure it makes sense.
5. Make sure it *looks* like a letter\* & that you shift paragraphs where ideas shift.
6. Sign off your letter with an appropriate closing and your name at the bottom.

\*Letters have an opening (“Dear so-and-so,”) a body (info of the letter with paragraphs where ideas shift), and a closing with a sign off (like “Sincerely, YOU”). Google informal letter format if you are confused.