

## DIGITAL PORTFOLIO (instructions)

MC Lit. & Rhet.

Written work will be submitted in a digital format via a portfolio folder in Dropbox. The following is an outline of what will be included in your final portfolio:

- NEW/now-letter that introduces your work and your learning this semester
- Writing #1 – your start of semester letter
- Writing #2 – commentary & response to core readings
- Writing #3 – poem & reflection (big group read focus)
- Writing #4 – book review (book club #1 focus)
- Writing #5 – rap lyrics w/ annotation
- Writing #6 – identity exploration (book club #2 focus)

### HOW IT WORKS. . .

In Dropbox, rename our shared submissions folder FINAL PORTFOLIO. Use the three dot menu button while selecting the folder and choose “rename” to do this. Be sure the documents there are named to indicate which paper it is – Writing #\_.

### THE NEW LETTER

In one-half to one page or so, introduce your portfolio to your audience (in this case it is primarily Mrs. C, but you can go bit broader if you’d like). So start with “Dear Mrs. C,” or “Dear Reader,”.

You should address the following questions:

- What you have learned through writing/thinking in this course
- Overall thoughts about reading in book clubs and using your words to connect with the books
- A description, with specific examples, of how/why you have revised your work.
- Anything else to show how conscious you are of your own writing processes and your development as a writer of academic prose and/or creative ventures.
- Ways your thinking has changed, been reaffirmed, or some of both
- Struggles and rewards of remote school this semester

### THE GRADE PITCH

As the final paragraph of your letter, pitch the grade you think you might get in this course. *Before* you do this—reread the letter you wrote introducing your portfolio & skim back through your papers in your portfolio. Also consider your engaged attendance (were you in class and on-task?), your participation as a member of any breakout groups, your timeliness in getting drafts completed (were your drafts in Dropbox by original deadline?), your effort in making reading, and finding books you want to read, a priority in your life (did you expand your reading repertoire and carve out time to read just for you?).

Please end the letter with either “Sincerely,” or “Best regards,” and your name at the bottom. You don’t have to use a strict letter form with address headers and inside address at the top, but make it look neat and professional. Spend some time on the letter: It’s the first piece the reader will see in your portfolio, so it’s important.

### EVALUATION

Your Fall Portfolio will receive a completion score for being on-time (before end of day Sunday, December 13<sup>th</sup>) and complete (all 7 pieces). Your grade pitch will also be taken into consideration—but no guarantees.